



Legal Systems & Legal Terminologies An Evening Training Course

ADMINISTRATIVE INFORMATION

Course Duration

Number of days: 14 evenings over 8 weeks
Total hours: 42 hours (3 hours per class)

Location

44 Eccles Street
Suite 100
Ottawa, Ontario

Course Prerequisite

English CLB8 or higher

Course Cost

\$325.00 (plus HST)
Course fees include 42 hours of trainer-led instruction and all handouts and course materials and exam fees

Application Requirements

Completed application form

For more information, please contact:

Nil Ozcelik
nil@cisoc.net

COURSE OBJECTIVES

This 42-hour training program is designed to provide participants with a thorough introduction to Canada's federal and Ontario's provincial legal systems and legal terminology.

The course is ideal for anyone who provides legal information and support services, or legal referrals, within a community-based environment. Whether you use this knowledge on a daily basis or whether you want to expand your understanding in this area, the Legal Systems and Legal Terminology course will enhance your skills.

By the end of the course, clients will:

- Understand the structure of the Canadian legal system
- Understand Canada's Common Law system and how it differs from that of Civil Law
- Understand how laws are made in Canada and Ontario
- Know what legal issues fall under Civil/Common Law
- Be conversant with Canada's Criminal Code
- Understand relevant tribunal and appeals processes
- Understand the benefits and responsibilities of the Canadian legal system

On successful completion of the course, participants will be given a certificate.

Canadian Legal Systems and Legal Terminologies - Course Content

Module one

Kinds of Justice
Different Concepts of Justice
The Common Law System of Canada
How Laws are made
Overseeing Canada's Laws: Governments and Justice Agencies
The Courts
Rights and Freedoms in Canada
The Canadian Human Rights Act and the Ontario Human Rights Code
Criminal Record or Receiving Public Assistance
Perceived Characteristics
Situations Where Human Rights Laws Apply
Canadian Charter of Rights and Freedoms

Module Two

Criminal Law – Introduction
Types of Criminal Code Offences
Control Drugs and Substances Act
Drug Offences
Categories of Criminal Actions
Parties to an Offence
Attempt
Aiding or Abetting
Counselling
Accessory after the Fact
Classification of Offences
Summary Conviction Offences
Indictable Offences
Hybrid or Dual Offences
Penalties under the Criminal Code
Point Form Criminal Code
The Criminal Justice Process
Categories of Criminal Offences
From Arrest to Trial
The Trial

Module Three

Introduction to Civil Law
Contract Law
Tort Law
Civil Law Infraction's Case Study
The Civil Suit

Module Four

Insurance for Injured Workers
Workplace Safety and Insurance Board
Work placement Safety and Insurance Appeal Tribunal
Appealing a WSIB Decision
WSIB and the Fair Practices Commission
Ontario Works and ODSP Tribunals
Ontario Human Rights Commission Tribunal
The Landlord and Tenant Board
Where can I File an Application to the Board?
Labour and Employment Law
Complaints to the Ministry of Labour
Appealing an Immigration Decision
General Procedures for all Appeals to the Immigration Appeal
Appealing a Refugee Claim in Federal Court
Interpretation Protocol at the Immigration and Refugee Board
Quality Control
Case Related Complaints
Other Complaints
Immigration and Refugee Board Acronyms
Instructions for Completing your Personal Information Form (PIF)
Personal Information Form (PIF)
Canadian Legal Systems and Legal Terminologies

Canadian Legal Systems and Legal Terminologies - Class Schedule

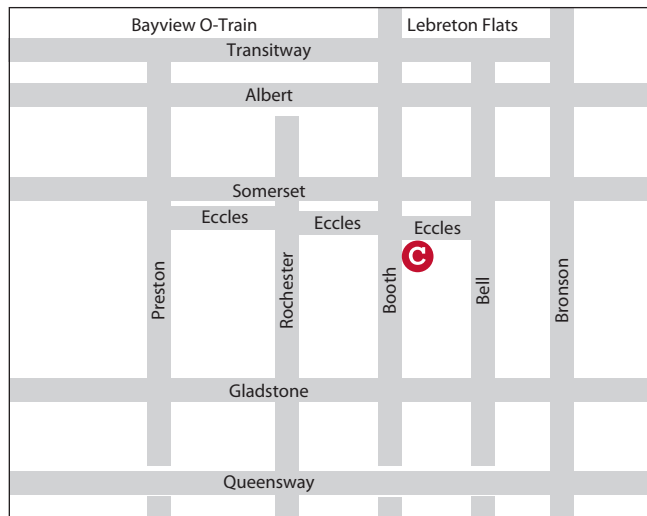
Days: Mondays & Wednesdays
Time: 6pm - 9pm

First Class: Monday, April 2nd, 2012
Last Class: Wednesday, May 16th, 2012

Day	Date
Day 1	Monday, April 2nd
Day 2	Wednesday, April 4th
Day 3	Monday, April 9th
Day 4	Wednesday, April 11th
Day 5	Monday, April 16th
Day 6	Wednesday, April 18th
Day 7	Monday, April 23rd

Day	Date
Day 8	Wednesday, April 25th
Day 9	Monday, April 30th
Day 11	Wednesday, May 2nd
Day 11	Monday, May 7th
Day 12	Wednesday, May 9th
Day 13	Monday, May 14th
Day 14	Wednesday, May 16th

Class Location



Thank you for considering our agency.

If you would like to know more about our courses, please visit our website www.cisoc.net or give us a call at 613-237-0502.

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